

PASADENA CITY COLLEGE

Department of Music

COURSE INFORMATION

Fall – 2018

<b>COURSE:</b>	<b>Music 61 – Lancer Marching Band (71015)</b>	<b>Music 61 – Lancer Marching Band (74489)</b>
<b>TIME:</b>	Tu/Th 8:00am – 10:20am and Th 7:00pm – 10:15pm	Color Guard W/Th 6pm-10:10pm
<b>CREDIT:</b>	In addition - 27 hours TBA – see season schedule	In addition - 27 hours TBA – see season schedule
<b>WEBSITES:</b>	2 Units	
<b>INSTRUCTORS:</b>	<a href="http://www.pccband.com">www.pccband.com</a> <a href="http://Remind.com">Remind.com</a> text <b>81010</b> and type <a href="mailto:@pcclmb">@pcclmb</a> to register for text announcements	

**Kyle Luck**  
Band Director

**OFFICE:** CA-134A  
**PHONE:** (626) 585-7024 (band office)  
**EMAIL:** [PCCBandDirector@yahoo.com](mailto:PCCBandDirector@yahoo.com)  
**OFFICE HOURS:** M: 12:00-12:30pm  
Tu/Th: 10:30am-11:00am & 1:30pm-2:30pm  
Sa: 3:00pm-5:00pm (September through Oct. 27)  
Su: 10am-12:00pm (Starting Nov. 4)

**Tad Carpenter**  
Asst. Band Director  
Percussion Director

**OFFICE:** CA-212C  
**PHONE:** (626) 585-7587  
**EMAIL:** [cmcarpenter@pasadena.edu](mailto:cmcarpenter@pasadena.edu)  
**OFFICE HOURS:** TBA

**Enrique Miramontes**  
Guard Caption Head

**EMAIL:** [PCC\\_CG@yahoo.com](mailto:PCC_CG@yahoo.com) or [Enrique.Miramontes.Jr@gmail.com](mailto:Enrique.Miramontes.Jr@gmail.com)

**MATERIALS:** School instruments are available; see the sheet “How to Check Out and Return a School Instrument” included in this packet. Instruments must be returned to the lab technician at the end of the semester. A hold of grades and registration will be placed on students who do not return school instruments by the **end of the semester**. Music will be issued in class. A flip-folder is required for all wind players and may be purchased from the band librarian. Music lyres are also available through the band (limited supply). See uniform sheet for other required items.

**REQUIREMENTS:** Previous high school or college band experience. Retention based on successful audition. Must meet minimum proficiency on instrument/equipment. These include but not limited to: Understanding compound rhythms, scales, key signatures, fingerings, intermediate instrument technical ability, basic marching movement fundamentals, appropriate instrument/equipment carriage and body posture, intermediate tall flag skills, rudimentary dance concepts.

**Attendance Policy:** Punctuality is expected at all rehearsals and performances. College attendance policy will be adhered to; two weeks worth of class absences (three tardies is equivalent to one absence) may result in a student being dropped from the class. Students with attendance issues may be replaced by alternates or lose their spot in the drill/show.

To request excusal from a performance, Mr. Luck must be notified in writing (not email) a minimum of two weeks prior to the performance for consideration. **An unexcused absence from the rehearsal directly before a performance may result in a student being ineligible to perform.** Call: (626) 585-7024.

To ensure a place in the marching band drill formations, students must be registered in Music 61 by the first Thursday of the semester (August 30, 2018). **Drill will be written to include registered students only.**

Students are required to accurately memorize (and perform) all assigned field show music, “Miami U,” “Tribute to Troy,” “Star-Spangled Banner,” and a designated number of pep band selections.

**GRADING:** A = 500-451pts. B = 450-401pts. C = 400-351pts. D = 350-301pts. F = 0-300pts.

**10pts^ deducted per missed rehearsal** Each tardy of 15 minutes or less is a 3 point deduction with 3 tardies = 1 absence (10 points) Tardies later than 15 minutes are deducted 5-8 points depending on time of arrival. **^Point Penalties** will be **DOUBLED** if and when student has accumulated 4 absences.

**\*50pts deducted per missed performance** (Lab TBA hours are met by performances at football games, exhibitions, etc.- see schedule) Points may be deducted for not learning assigned materials in a timely manner or for not adhering to the stated policies in the member packet.

*Points lost from an excused absence may be made up with an assigned project with the director's pre-approval.*

\*An unexcused absence from a performance will result in the lowering of a student's overall course grade one full level. Two unexcused performance absences may result in a student being dropped from the course or receiving a failing course grade of 'F'. **Work/employment conflicts are not acceptable reasons to miss scheduled performances and rehearsals.** As stated in the PCC Catalog: students missing a total of two weeks worth of class (4 class meetings for winds/percussion and 4 classes for guard - 3 tardies = 1 absence) may be dropped from the course by the instructor.

**GOALS:**

- To improve the ability to play one's musical instrument/guard implement
- To develop the ability to perform in an ensemble with good technique, tone, balance, intonation and rhythm
- To learn about and participate in a marching band
- To perform at home football games, field show exhibitions, and other scheduled events

**CLASS ACTIVITIES:** A typical rehearsal will include activities to warm up on instruments/equipment, tune, and to establish a good musical blend and balance. Emphasis will be on music for sight-reading as well as specific pieces/guard work in preparation for performances.

**MEMBER RESPONSIBILITIES:** Every Lancer Band/Guard member is expected to adhere to both personal and ensemble responsibilities. Personal responsibilities: appropriate classroom/rehearsal decorum; bring all necessary materials, clothes and equipment to all rehearsals and performances. Ensemble responsibilities include: respect for peers and instructors, working as a team on and off the field; help with moving extra equipment; clearing trash from the field or site during/after rehearsals, marking the field, etc. and other responsibilities as determined by the directors and staff.

**Upon successful completion of this course, the student will be able to demonstrate, through class rehearsal and public performance, the ability to:**

1. March and perform on instruments/equipment using correct technique and posture.
2. Achieve a balance and blend in ensemble playing.
3. Perform field show music/guard work at a high degree of performance accuracy.

**Disabled Students Programs and Services:** If you have a disability and believe you may need an accommodation such as materials in an alternate format, preferential seating, sign language interpreting/real-time captioning, access to assistive technology and/or test accommodations, per the Americans with Disabilities Act or Section 504 of the Rehabilitation Act please contact Disabled Students Programs and Services in room D209 or at 626-585-7127 as soon as possible and feel free to discuss your needs with me in private.



Current Lancer Band and Guard students, who are members in good standing and wish to participate in the 2018-2019 Tournament of Roses Honor Band, must successfully meet the requirements stated below:

**Wind Musicians must:**

1. be currently enrolled in (or auditing) Music 61
2. be eligible to enroll in Music 55-Tournament of Roses Honor Band (2 unit course) or with audit status
3. maintain an 'A' grade level in Music 61 (451 points or higher)
4. maintain good attendance with minimal tardies and absences
5. submit a signed TofR Member Contract (due by September 27, 2018)
6. successfully pass the assigned music memorization test and chromatic scale requirement. ("The Stars and Stripes Forever" excerpt found on pccband.com in TofR Documents Section)

**Percussion Musicians must:**

1. be currently enrolled in (or auditing) Music 61
2. be eligible to enroll in Music 55 (2 unit course) or with audit status
3. maintain an 'A' grade level in Music 61 (451 points or higher)
4. maintain good attendance with minimal tardies and absences
5. submit a signed TofR Member Contract (due by September 27, 2018)
6. attend the Honor Band Auditions held on Sunday, October 14, 2018
7. successfully pass the audition (spots are not guaranteed) and the music memorization test. ("Everything's Coming Up Roses" excerpt found on pccband.com in TofR Documents Section)

**Guard/Pageantry Performs must:**

1. be currently enrolled in (or auditing) Music 61
2. be eligible to enroll in Music 55 (2 unit course) or with audit status
3. maintain an 'A' grade level in Music 61 (451 points or higher)
4. maintain good attendance with minimal tardies and absences
5. submit a signed TofR Member Contract (due by September 27, 2018)
6. attend the Honor Band Auditions held on Sunday, October 14, 2018
7. successfully pass audition (spots are not guaranteed)

## **LANCER MARCHING BAND AND PCC PEP SQUAD STANDARDS OF BEHAVIOR**

The following standards of behavior exist to ensure that each individual, as a member of the Pasadena City College Lancer Marching Band or Pep Squad, behaves admirably and with respect for others. We, as a group, wish to be respected. Such respect can only be attained if each individual maintains appropriate standards of behavior. As we all know, the actions of one individual can affect the reputation of the entire band and pep squad, the college, and the city.

### RULES OF CONDUCT WHILE PARTICIPATING IN LANCER BAND AND PCC PEP SQUAD ACTIVITIES

1. Alcoholic beverages or controlled substances are prohibited.
2. Smoking is not allowed in uniform.
3. Use of foul or offensive language is prohibited. Racial or sexist remarks are "offensive language" and are not acceptable.
4. Cheering and yelling during football games should be supportive, participatory and encouraging. Derogatory, suggestive or belittling remarks are unacceptable.
5. A disciplined atmosphere shall be maintained. Each individual is responsible to maintain self-control.
6. On bus trips, the bus driver is in charge and everyone must abide by his or her instructions.
7. Fighting is prohibited.
8. The "Standards of Student Conduct" as listed in the Pasadena City College Catalog shall be observed.

### CONSEQUENCES OF MISBEHAVIOR

1. Use of alcohol and controlled substances will result in dismissal from the band or pep squad, and possible action by the Dean of Student Services as stated in the Pasadena City College Catalog.
2. Other infractions will be dealt with as following:
  - a. The first offense will incur a warning and possible removal from that performance, at the discretion of the staff.
  - b. Further offenses will result in a conference between the supervisory personnel (such as the band director or pep squad advisor) and the offender to determine further disciplinary action. Consequences may include suspension from the band or pep squad along with possible further action by the Dean of Student Services.

As a member of the Lancer Marching Band you are expected to abide by these standards of behavior.

## LANCER MARCHING BAND & COLOR GUARD

### Decorum in the Football Stands

1. No individual playing in the stands.
2. Friends must sit outside of the band.
3. Band members will be ready to play immediately upon the drum major's instruction at all times.
4. The use of offensive language is forbidden.
5. Band Members must show no disrespect for the cheerleaders, members of the football team, or fans.
6. Students will be allowed to get refreshments during the third quarter.
  - a) The band members will file to their seats after the halftime show, then play several stands tunes, including the fight song for the team as it enters. The refreshment break will begin **after** the second half kickoff.
  - b) **Members must be back in their seats and ready to play with two minutes (2:00) remaining on the clock in the 3<sup>rd</sup> quarter.**
  - c) Members must stay in the stadium during the refreshment break; family or friends only, not the band members, may bring in refreshments from outside the stadium. Band members must not be preoccupied with arranging for food before the game. (Have someone outside of the band take the food for you.) Such refreshments are to be eaten during the third quarter only.

The third quarter break may be cancelled for all remaining games of the season if the band is unable to play for the third quarter break because members are not seated and ready to play.

7. Uniforms must remain completely buttoned at all times while in public view.
8. No smoking in uniform.
9. In the stadium bleachers, band members must sit in straight rows from front to rear.
10. The entire band will stand to play.
11. No instruments or guard equipment may be left in room CA-134 (except assigned pit instruments) after football games and performances (especially sousaphones and marching percussion instruments).

# PASADENA CITY COLLEGE MARCHING BAND

## BAND UNIFORM RULES

1. Required items:
  - a) Black Band Shoes (Band) Black Dance Sneakers (Guard)
    - i) Black leather lace-up marching shoe (not patent leather or plastic). MTX brand, Drillmasters or Dinkles.  
*Visit Peacock's Marching World <http://marchingworld.com/>*
    - ii) **No athletic shoes are allowed in performance.**
  - b) Black Long Wristed Gloves – Available from the uniform manager, \$4.00
  - c) Black Athletic Shirt – Mandatory! (**NO TANK TOPS / T-SHIRTS ALLOWED**) Check out Target for inexpensive athletic shirts.
  - d) Black Socks - Socks must be full length **ALL BLACK** with no stripes or patterns.
2. No sunglasses are allowed while performing in uniform.
3. **ABSOLUTELY NO HAIR STYLING PRODUCTS MAY BE WORN!!** (To keep the hats clean) Hair that is longer than shoulder length must be put up. (This applies to male as well as female band members.) Color Guard is exempt but must wear staff approved hair products. **No unnatural hair coloring is permitted in uniform//costume.**
4. Jewelry: ear studs may be worn. No dangling earrings/jewelry are allowed. NO visible necklaces, bracelets, watches, rings, lip rings, nose rings or any other visible body piercings. This is only for LMB – TofR HB has a strict no jewelry of any kind policy.
5. Students must not wear make-up except for color guard performance make-up. (staff approved)
6. No nail polish is to be worn, except for clear polish.
7. **No Smoking** in uniform, even during free time.
8. Instructions for hanging and storing the band uniforms:
  - a) Uniforms must be kept in a garment bag.
  - b) Your name must be displayed in the garment bag "window."
  - c) **NO SHOES** may be kept in the garment bag. (Shoes tear the uniform bags and there is too little space in the uniform room for bags with shoes in them.)
  - d) Hang pants with the creases even and straight.
  - e) Put the coat over the hanger correctly; the front of the coat is on the inside curve of the hanger.
  - f) Button the coat onto the hanger by fastening the following:
    - i) neck clasp
    - ii) shoulder flap button
    - iii) snap closest to underarm
  - g) Hang overlay on hanger using buttonhole with number face-up.
  - h) Uniforms **must** be returned after each event, and may not be kept in cars or lockers.

**Your uniform will be checked as you turn it in. You will be asked to correct any problems concerning how it is hung.**  
**There is a \$5.00 fine for each day a uniform is not returned to the uniform room after an event.**
9. If your uniform is soiled or needs repair, see the uniform manager immediately so there is time to make the necessary corrections.

Pasadena City College  
Lancer Marching Band & Color Guard

**Captain and Section Leader Duties**

The following are the responsibilities of all student leaders:

1. Get to know each member of the section and provide encouragement and understanding. Build camaraderie.
2. Monitor the attendance of their section members.
3. Motivate students to be on time to rehearsals and performances.
4. Help with drill, both teaching new drill and cleaning established formations.
5. Call weekly section rehearsals to deal with musical problems that need sectional work.
6. At performances,
  - a. Inform the directors of the status of their section (missing members, etc.)
  - b. Check that members have all necessary items (instruments, uniform parts, etc.)
7. Discuss any problems within their section with the directors and band staff in order to deal with issues before they escalate.
8. Form the section into a highly artistic, skilled marching, and musically competent section of the band. Set high standards for the section.
9. **MOST IMPORTANTLY:** Lead by setting the example.

This Means:

- Be the first to arrive and the last to leave.
  - Know your music, work and drill
  - Come to every rehearsal prepared
  - Always display a positive attitude
  - Exhibit humility and respect towards all. (No Me Monkeys)
10. Follow all stated and unstated guidelines, policies and rules of the band.

Pasadena City College  
Lancer Marching Band

Music Procedures

Band members will receive music for the marching band season distributed through their section leader. It is the student's responsibility to keep all music issued to them by the librarian(s). If any pieces are missing the student has until the first Thursday in September, to obtain these missing pieces from the librarian(s). After the first Thursday in September, the following charges will apply for replacement parts:

\$.50 each piece of music  
\$5.00 for a complete set

Request replacement parts in writing to the librarian. Music will be copied and distributed between 7:30 and 7:50 a.m. or possibly after rehearsals on Tuesdays and Thursdays only, unless otherwise requested by either band director. No music will be issued until the money is paid to the librarian(s). Of course, students may simply make their own copies from a classmate's parts instead.

If a student is late or absent on a day that new music is distributed and misses getting their part, then the student must first see their section leader to obtain any needed music before going to the music librarian.

Members may also purchase the following items from the librarian(s):

\$6.00 each flip folder  
\$3.00 each previously used flip folder (limited supply if any)  
\$0.75 each flip folder page  
\$5.00 for assorted instrument music lyres  
\$13.00 for Flute, Trumpet and Trombone Attachable Flip  
Folders

If there are any questions, please make sure to speak to the librarian(s) or the band directors.

## **PASADENA CITY COLLEGE MUSIC DEPARTMENT HOW TO CHECK OUT AND RETURN A SCHOOL INSTRUMENT**

PCC students enrolled in instrumental ensembles and techniques classes may qualify to check out school instruments. You must be registered in the class, and the instructor must authorize the loan of a school instrument.

### **TO CHECK OUT AN INSTRUMENT:**

1. Obtain an "Equipment Use Agreement" card from your instructor. Fill out your personal information and have the instructor sign the card.
2. Check with Mr. Eric Herdan, lab technician, in room CA-02, to verify availability of an instrument.
3. Take the "Equipment Use Agreement" card to the Student Business Services office (the student bank in the "B" Building). Pay the appropriate fee:

\$40.00 for each instrument per semester (including summer sessions)

The fee for a second instrument will be waived **only** if these three conditions apply:

1. The instrument is requested by the instructor.
  2. This is a doubling instrument (e.g. tuba/sousaphone, alto sax/soprano sax)
  3. It is to be used **in the same class.**
4. Take the card (stamped "PAID" at the bank) to the lab technician in room CA-02.

### **TO CHECK-IN YOUR INSTRUMENT:**

**END OF FALL SEMESTER.** In early December, before Finals Week, you must either (1) check out your instrument again for the Spring Semester (same process described above) or (2) return the instrument to the lab technician in room CA-02. The lockers will be posted with specific information for the renewal of instrument loans for Spring. By renewing your instrument loan before the beginning of Finals Week you will avoid:

Waiting in line to pay fees and do paperwork at the beginning of the Spring Semester.  
Having to learning a new locker combination. (Locker combinations are changed at the beginning of finals week for instruments not yet renewed.)  
Getting a Financial "HOLD" taken off your records for not returning your instrument.  
A delay in Spring registration because of the HOLD on your registration.

**END OF SPRING SEMESTER.** At the end of the Spring Semester **all instruments** must be returned to the lab technician in room CA-02 and **signed-off in person.** (This enables the lab technician to keep up with routine maintenance and make the annual inventory.) **INSTRUMENTS MUST BE RETURNED TO THE LAB TECHNICIAN IN ROOM CA-02 IN PERSON, NOT JUST LEFT IN THE LOCKER. Even if you plan to check out the instrument again for the Summer Session,** this policy must be followed.

### **INSTRUMENT AND EQUIPMENT LOAN POLICIES**

When you check out an instrument, you assume full responsibility for its proper use, security, and maintenance. You agree to reimburse the college for the full cost if it is lost or damaged. Do NOT give your locker combination to anyone else.

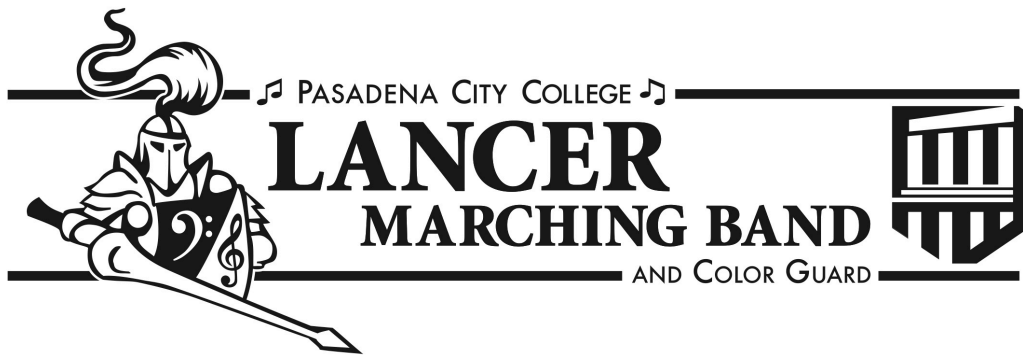
**WARNING:** Damage and theft of instruments most often occur when they are left in automobiles. No car is theft-proof, and heat can be extremely damaging to musical instruments.

If you drop the class, or withdraw from the college, you must return the instrument immediately to the lab technician in room CA-02. If you do not return the instrument, a theft report will be filed with the Police Department and a HOLD will be placed on your records and future registration. This also applies to color guard except equipment must be returned to Mr. Luck or Mr. Carpenter.

Short-term or day loans are possible, for emergencies only. The instructor must approve such loans. The fees (listed below) are to be paid directly to the lab technician.

\$3.00 for an emergency day loan  
\$5.00 per week for a short term loan





2018 MEMBER PACKET ACKNOWLEDGEMENT  
AND CONTRACT SIGNATURE FORM

I, \_\_\_\_\_ acknowledge I have read and  
*(print first and last name)*  
agree to all the terms and requirements of the Music 61 LMB member packet and  
contract. I have obtained the current season's schedule and am able to fully commit to  
participating in all scheduled rehearsals and performances. I also understand that if I  
desire to participate in the Tournament of Roses Honor Band that I must successfully  
pass an audition and adhere to the guidelines stated in the syllabus and member info  
packet.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please print, sign and date form. It is to be submitted by **Thursday, August 30, 2018**  
to Jacqueline Kent or Mr. Luck's office. Students will not be given a drill spot or allowed  
to perform if this signature form is not submitted by the due date.*